

Lower Dauphin Falcon Foundation Grant Application

The Lower Dauphin Falcon Foundation is pleased to announce the availability of grants to support staff and community members in the implementation of student projects and activities that will enhance their educational program. The purpose of the grant shall be to support innovative student programs to promote academic excellence and educational quality for students of the Lower Dauphin School District.

Name(s) _____ Date _____

School/Community Office _____ Grade/Department _____

Phone # _____ E-mail Address _____

Title of your project or activity: _____

Date of your activity or when materials are needed: _____

Please provide the following information on a separate sheet (limit to one page):

Do not include name or identifying information within information sheet.

1. Briefly describe your project or activity, the need for such, how many students will benefit, and how you will assess the success of your project after its completion.
2. Justify your project or activity, including how it will enhance education within the district.
3. Provide a detailed and accurate budget (generally \$500- \$1,000)
4. Submit your Application to your Assigned Administrator (i.e. Building Principal) for approval prior to submission. Whether approved or not, copy to be sent to Superintendent.

***Note:**

- Volunteers and/or Presenters who do not currently have clearances on file at LDSB will be required to do so prior to contact with students.
- Any material purchases for the grant will become the property of and under the supervision of LDSB.
- Innovative and new grant requests are encouraged.

Complete application form and attach to a one-page information sheet.

Application Deadlines for 2018-2019:

November 10, 2018 (November -End of January)

January 5, 2019 (February to End of School Year)

April 27, 2019 (Summer Projects and Beginning of School Year)

Applicants will be notified of the decisions made by the Board of Directors within six weeks following the deadlines.

Evaluation Criteria

More favorable consideration is likely for projects or activities that:

- ✓ would not typically be funded from other sources such as departmental, professional, governmental, etc.
- ✓ are cost effective with regards to the number of students, staff, and/or community residents benefited.
- ✓ do not provide for general building budgetary items/supply costs
- ✓ promote the interconnection and interaction between staff, community, and/or students.
- ✓ support changes or innovations of educational endeavors.
- ✓ display synergy with current activities.
- ✓ describe the self-sufficiency of the proposed project/activity.
- ✓ result in a continuing impact on educational or extra-curricular efforts, e.g., seed grants
- ✓ *effort was given to look for other sources of funding.*

Funding requests January 5 are typically for projects in February to end of school year, April 27 for projects during the summer and the beginning of the next school year, and November 10 for projects during November to end of January.

Signature of Applicant Date

Signature of Administrator (Indicating Approval of Submission) Date

Received by Education Foundation Allocation Chairperson Date

Received by LDFB Board (Signature of Education Foundation President) Date

Recommended for funding (Signature of Foundation President) Date

Approved by Board: (Circle one) YES NO _____
(Date of Determination)

Reason for Denial of Grant Request:

Date Applicant notified of determination: _____

Final Report

Successful applicants must submit the attached Expense Voucher and a brief final report within three months of completion of the project/activity.

The report should include a final report of expenditures with receipts, a brief statement of what was ultimately accomplished, and an assessment of the project's/activity's success.

DIGITAL PICTURES REQUIRED TO SHARE LDFF GRANT SUCCESSES! Send to LDFF via email at foundation@ldsd.org

For successful applications, both the application and final report will be presented and made available to the Foundation's Board of Directors, district administrations, and staff.

Completed final reports and Expense Vouchers should be sent to:

**Lower Dauphin Falcon Foundation
C/O Allocation Chairperson
291 East Main Street
Hummelstown PA 17036.**